

**18/36 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

1. Bookkeeping records to date  
FH circulated a bank reconciliation dated 29 September 2017 showing a balance £5460.34 along with an income and expenditure account
2. Internal Control Check(s)  
Cllrs deferred these until the next meeting
3. Internal/External Audit  
The Annual Return had been returned. There was a concern about the valuation of assets in previous years, which was now corrected. There was a comment about the risk management, which had now been dealt with
4. Budget/Precept/Reserves 2018/2019  
It was unanimously agreed:
  - Precept would remain £1900.00
  - Expenditure budget, as detailed in finance report, that totalled £4210.00
  - Earmarked Funds for Repairs and Renewals £1500.00Proposed: MH, Seconded: CR
5. Work Place Pensions  
The Declaration of Compliance had been completed and the acknowledgement was on file. This item could now be removed,
6. Matters raised by/with Yorkshire Local Council Association  
YLCA had emailed to say they would no longer conduct internal audits. They had sent a list of internal auditors, who had been contacted asking for a quote. FH had circulated these around Cllrs. It was unanimously agreed to appoint Yorkshire Internal Audit Services who quoted £100.00
7. To approve the following payments:

5.1	Fiona Hill	Salary	£212.79	100379
5.2	HMRC	PAYE	£54.00	100380
5.3	CJ Atlay	Grass-Cutting	£828.00	100381
5.4	Village Hall	Hire Fees	£120.00	100382

**18/37 To report correspondence received by the council:**

The Parish Council noted content of letters/emails as follows –

- The Christopher Wharton Education Foundation
- SAAA Internal Auditors
- North Yorkshire Police Surgeries
- RDC Rough Sleeper Estimate 2017
- NYCC Street Lighting Improvements

**18/38 To receive matters raised by members:**

None

**18/39 To confirm the dates of the future meeting(s):**

Thursday 08 March 2018

Thursday 10 May 2018

Thursday 13 September 2018

Thursday 13 December 2018



8/3/18